

HCBS Provisional Site Review Checklist

Site review date:

CMHSP:

Provider Agency:

Home Name:

License Number:

QUESTIONS	YES	NO	COMMENTS
Number of beds:			
Staffing pattern:			
• Did the individuals choose this home?			
• Can individuals choose a different staff if they prefer not to work with a particular staff?			
• Is the home located away from multiple home settings for people with disabilities?			
Choice of Roommate			
• Are all rooms private rooms?			
• If no, do individuals choose their roommate?			
• How do you handle room change requests?			
Locked doors			
• Do bedrooms have appropriate keyed locks?			
• Do individuals have a key?			
o Who else has a key?			
• Do bathroom doors have appropriate privacy locks?			
• Do all locked doors have the positive latching- non locking against egress?			
• Are the exterior doors to the home locked?			
• Do the exterior doors have alarms?			
• Are there locked courtyards/gates?			
Full access to food/kitchen			
• Do individuals have full access to kitchen?			
• Are there locks on the kitchen cabinets/refrigerator/freezer?			

• Is “house food” locked?			
• How are meals handled?			
• Can individuals eat when/where they want?			
• Can individuals cook their own food if they choose? Where?			
• Do individuals have input into the menu?			
• Where do individuals keep their purchased food items?			
Full access to laundry room			
• Do consumers do their own laundry when they want?			
• Is the laundry room locked?			
Freedom of movement			
• Do individuals move about freely in the home?			
• Are there any alarms on doors? If yes, do they prevent individuals from entering/exiting			
• Any areas of the home individuals cannot access?			
• Can individuals access the outside?			
• Can individuals come and go from the home as they please (with or without support)?			
• How do individuals access or participate in the broad community?			
• Do individuals go on outings? How is this documented?			
• Is transportation available for individuals to make trips into the community?			
• Home is free of cameras/video			
• Is there a list of contraband, or setting wide policies that restrict access to anything for those who reside in the setting?			
Control of own schedule			
• Are there any restrictions in the home?			
• Are their house rules?			

• Can individuals choose when they want to wake up?			
• Can individuals choose when they want to go to bed?			
• Can individuals choose their clothing?			
• Can individuals choose when to shower/bathe?			
• Can individuals choose what groups or outings they desire to attend?			
• Can individuals choose to smoke when they want?			
• Can individuals hold their lighters?			
• Can individuals have visitors at any time?			
• Are there set visiting hours?			
• Can individuals decorate their room as they desire?			
• Do individuals receive all or most of their services/supports outside of the home?			
Access to income			
• Do individuals have access and control over their personal funds?			
• Can individuals spend their money as they choose?			
• How are resident trust accounts handled in the setting?			
• Do individuals have a place to securely store possessions?			
Residency Agreement			
• Leases completed for all residents-including RCA/Summary of Rights?			
• How do others in the home overcome a restriction in the home when it does not pertain to them?			
Policy/Procedure Review			

Notes/additional comments:

LARA: Review special investigations for recent egregious issues:

Provisional approval decision:

HCBS Manager Signature

Date