

**NORTHERN MICHIGAN REGIONAL ENTITY  
SUBSTANCE USE DISORDER OVERSIGHT COMMITTEE MEETING  
10:00AM – MAY 6, 2024  
GAYLORD CONFERENCE ROOM & MICROSOFT TEAMS**

<b>Alcona</b>	<input checked="" type="checkbox"/> Carolyn Brummund	<b>Kalkaska</b>	<input type="checkbox"/> David Comai
<b>Alpena</b>	<input checked="" type="checkbox"/> Burt Francisco	<b>Leelanau</b>	<input type="checkbox"/> Vacant
<b>Antrim</b>	<input checked="" type="checkbox"/> Pam Singer	<b>Manistee</b>	<input checked="" type="checkbox"/> Richard Schmidt
<b>Benzie</b>	<input checked="" type="checkbox"/> Tim Markey	<b>Missaukee</b>	<input type="checkbox"/> Vacant
<b>Charlevoix</b>	<input checked="" type="checkbox"/> Anne Marie Conway	<b>Montmorency</b>	<input checked="" type="checkbox"/> Don Edwards
<b>Cheboygan</b>	<input checked="" type="checkbox"/> John Wallace	<b>Ogemaw</b>	<input checked="" type="checkbox"/> Ron Quackenbush
<b>Crawford</b>	<input type="checkbox"/> Sherry Powers	<b>Oscoda</b>	<input checked="" type="checkbox"/> Chuck Varner
<b>Emmet</b>	<input checked="" type="checkbox"/> Terry Newton	<b>Otsego</b>	<input checked="" type="checkbox"/> Doug Johnson
<b>Grand</b>		<b>Presque Isle</b>	<input checked="" type="checkbox"/> Dana Labar
<b>Traverse</b>	<input checked="" type="checkbox"/> Dave Freedman	<b>Roscommon</b>	<input checked="" type="checkbox"/> Darlene Sensor
<b>Iosco</b>	<input checked="" type="checkbox"/> Jay O'Farrell	<b>Wexford</b>	<input checked="" type="checkbox"/> Gary Taylor
<b>Staff</b>	<input checked="" type="checkbox"/> Bea Arsenov	Clinical Services Director	
	<input checked="" type="checkbox"/> Jodie Balhorn	Prevention Coordinator	
	<input checked="" type="checkbox"/> Carol Balousek	Executive Administrator	
	<input checked="" type="checkbox"/> Lisa Hartley	Claims Assistant	
	<input checked="" type="checkbox"/> Eric Kurtz	Chief Executive Officer	
	<input checked="" type="checkbox"/> Pamela Polom	Finance Specialist	
	<input type="checkbox"/> Brandon Rhue	Chief Information Officer/Operations Director	
	<input checked="" type="checkbox"/> Denise Switzer	Grant and Treatment Manager	
	<input checked="" type="checkbox"/> Deanna Yockey	Chief Financial Officer	
<b>Public</b>	Chip Cieslinski, Kassondra Glenister, Marjie Rich, Ellen Templeton		

**CALL TO ORDER**

Let the record show that Committee Vice-Chair Jay O'Farrell called the meeting to order at 10:00AM.

**ROLL CALL**

Let the record show that David Comai and Sherry Powers were absent for the meeting on this date; all other SUD Oversight Committee Members were in attendance either in Gaylord or virtually.

**PLEDGE OF ALLEGIANCE**

Let the record show that the Pledge of Allegiance was recited as a group.

**APPROVAL OF PAST MINUTES**

The March minutes were included in the materials for the meeting on this date.

**MOTION BY PAM SINGER TO APPROVE THE MINUTES OF THE MARCH 4, 2024  
NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT  
COMMITTEE MEETING; SUPPORT BY TERRY NEWTON. MOTION CARRIED.**

## APPROVAL OF AGENDA

Let the record show that no additions or revisions to the meeting Agenda were proposed.

## **MOTION BY RON QUACKENBUSH TO APPROVE THE AGENDA FOR THE MAY 6, 2024 MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT COMMITTEE; SUPPORT BY DAVE FREEDMAN. MOTION CARRIED.**

## ANNOUNCEMENTS

Leelanau and Missaukee Counties have been contacted about the need to appoint a representative to the committee.

## ACKNOWLEDGEMENT OF CONFLICT OF INTEREST

Let the record show that Mr. O'Farrell called for any conflicts of interest to any of the meeting agenda items; none were declared.

## INFORMATIONAL REPORTS

### **Admissions**

The admissions report through March 31, 2024 was included in the materials for the meeting on this date. Admissions were down 5.16% from the same period in FY23. The data showed that outpatient was the highest level of treatment admissions at 42%, and alcohol was the most prevalent primary substance at 59%, All opiates (including heroin) were second at 18.3%, and methamphetamine was the third most prevalent primary substance at 16%. It was noted that stimulant use is rising sharply throughout the 21-county region. Ms. Arsenov clarified that the report only captures primary substance use; methamphetamine is also frequently a secondary substance.

County-specific reports were distributed to Committee members on this date. Ms. Singer called the report "awesome." The county-specific reports are intended to be shared with Boards of Commissioners and other community stakeholders.

Ms. Singer requested that the "Total Number of Admissions" be separated by month. She also requested that pie charts be converted to bar graphs.

Mr. Freedman requested that the reports stop at the end of the month, rather than reporting a partial month's data.

These changes will be made to future reports.

### **February Financial Report**

SUD services through December 31, 2023 showed all funding source revenue of \$12,872,838 and \$11,515,860 in expenses, resulting in a net surplus of \$1,356,978. Total PA2 funds were reported as \$4,759,803.

<b>Projected FY24 PA2 Activity</b>			
Beginning Balance	Projected Revenue	Approved Projects	Projected Ending Balance
\$5,220,509	\$1,794,492	\$2,595,550	\$4,419,450

<b>Actual FY24 PA2 Activity</b>			
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Beginning Balance	Current Receipts	Current Expenditures	Current Ending Balance
\$5,220,509	\$180,653	\$641,360	\$4,759,803

### LIQUOR TAX PARAMETERS DISCUSSION

A discussion about setting guidelines for liquor applications and projects took place during the March meeting. Based on feedback from the Committee, a list of parameters was compiled and presented and approved by the NMRE Board on April 24, 2024. The are as follows:

- The NMRE will update projected end balances for each county for the current fiscal year monthly. New applications will be compared to projected end balances to ensure that there is adequate funding in the county to financially support the request.
- If possible, depending on SUD Block Grant usage, a balance equivalent to one year's revenue will remain as a fund balance for each county.
- Project requests for services that can be covered by routine funding from other sources (Medicaid, Healthy Michigan) will not be considered.
- To be considered, applications must be for substance use disorder prevention, treatment, or recovery services or supports.
- Region-wide (21 county) requests should be limited to media requests; other region-wide requests will be evaluated on a case-by-case basis.
- Multi-county requests (2 or more) must include detailed information on the provision of services and/or project activities for each county from which funds are requested.
- Staff who receive staffing grants via liquor tax approvals will not be eligible to bill services to the NMRE.
- Applications that include any purchase of buildings or automobiles, renovations of any kind, or any other capital investments\* will not be considered.
- Budget Requirements:
  - Budgets must include information in all required fields.
  - Fringe benefit budget requests that exceed 30% should be broken out by Health, Dental, Vision, Retirement, taxes, etc. totals and be subject to NMRE staff and Board approval.
  - Indirect costs, when applicable, should **not** exceed 10% of the requested budget total.
  - Liquor tax funds may be used to cover up to one FTE (across all projects) per person.
  - The amount requested for salaries should be based on the staff person's actual salary and not the billable rate.
  - All staff participating in PA2 funded activities are to be listed under budget FTEs (not under indirect cost).
- Requests for liquor tax funds should be coordinated with area stakeholders (CMHSPs, SUD Oversight Committee Members, County Commissioners, courts, law enforcement, SUD services providers) whenever possible.
  - Requestor should inform the county of the request submission at the same time submission to NMRE is completed.

\* "*Capital investment*" refers to funds invested in a company or enterprise to further its business objectives. Capital investments are often used to acquire or upgrade physical assets such as property, buildings, or equipment to expand or improve long-term productivity or efficiency. (Source: Nasdaq)

If at the end of the NMRE's fiscal year there is excess SUD Block Grant funding available, it will be used to offset liquor tax expenses as opposed to lapsing SUD Block Grant funding. In reverse, if SUD Block Grant funding runs a deficit, PA2 funding is used for treatment deficits, normally for under or uninsured clients.

Ms. Singer requested that the parameters be included in packets that contain liquor tax requests as a reminder to SUD Oversight Committee Members.

#### LIQUOR TAX AND BLOCK GRANT FUNDING INTERPLAY

A chart showing the flow of PA2/liquor tax funds was included in the meeting materials as were graphs comparing the usage of block grant funding in FY23 and FY24. Ms. Arsenov reviewed the chart and graphs.

Due to the rapid decline in HMP enrollment (approximately 20%), the NMRE will likely have to rely on liquor tax funds to supplement SUD Block Grant funding in FY24.

The first five months of FY24 (through March 31, 2024) saw a 60% increase in block grant spending vs. the same period in FY23. The NMRE has been tracking Block Grant spending by level of care, provider, and specific codes.

Clarification was made that counties may now retain 60% of liquor tax funds and forward 40% on to the PIHP (it used to be a 50%/50% split). The method used to calculate the funding has changed, however, resulting in an overall increase in the amount of liquor tax funds available for SUD prevention, treatment, and recovery support services.

By February 2025, the NMRE should have a greater indication of whether the drop in HMP enrollment has stabilized. It is conceivable that PA2 fund balances equivalent to one year's receivables may not be possible to maintain.

#### OHH PAY-FOR-PERFORMANCE (P4P)

Ms. Arsenov announced that the NMRE earned its full Pay for Performance (P4P) withhold of \$209,042.82 plus and additional \$62,794.23 due to other regions not meeting all the required metrics for the Opioid Health Home. Program. The NMRE will pass all of the \$271,837.06 total amount to its Opioid Health Home partners.

#### LIQUOR TAX REQUESTS

##### 1) 217 Recovery – Message of Hope, Part III

Grand Traverse	\$	4,783
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The recommendation by NMRE was to approve.

**MOTION BY DAVE FREEDMAN TO APPROVE THE REQUEST FROM 217 RECOVERY CENTER FOR LIQUOR TAX DOLLARS IN THE AMOUNT OF FOUR THOUSAND SEVEN HUNDRED EIGHTY-THREE DOLLARS (\$4,783.00) TO FUND PART THREE (III) OF THE MESSAGE OF HOPE RECOVERY STORIES PROGRAM; SUPPORT BY TERRY NEWTON. MOTION CARRIED.**

Discussion: Mr. Freedman shared that he has been involved with 217 Recovery and they are doing a great job.

### **County Overviews**

The impact of the liquor tax requests approved on this date on county fund balances was shown as:

	<b>Projected FY24 Available Balance</b>	<b>Amount Approved March 4, 2024</b>	<b>Projected Remaining Balance</b>
Grand Traverse	\$511,873.28	\$4,783.00	\$507,090.28

The "Projected Remaining Balance" reflects funding available for projects while retaining a fund balance equivalent of one year's receivables.

### PRESENTATION

#### **RISE Otsego Substance Free Coalition**

Ellen Templeton, Project Coordinator for RISE Otsego Substance Free Coalition, was in attendance to provide an update on coalition activities and events over the past year.

RISE youth led/adult guided Otsego Substance Free Coalition empowers youth to achieve their fullest potential. Through education, the coalition strives to reduce alcohol, marijuana, nicotine, and other drug use in Otsego County and provide students, parents, and educators with resources and information to create community-level change.

Mr. Freedman thanked Ms. Templeton for her efforts, noting that the coalition is doing a "fantastic job."

Mr. Johnson mentioned that he attended a regional high school track meet and noticed that RISE sponsored the concession popcorn bags.

#### **Generations Ahead**

Marjie Rich, Executive Director, was in attendance to inform SUD Oversight Committee Members about Generations Ahead.

Generations Ahead helps young parents overcome the obstacles of teen pregnancy by supporting them to complete their high school education, fostering independence, and building trusting relationships so they may lead fulfilling lives with a stable family environment.

Services provided by Generations Ahead include:

- Mentor Program
- Baby Pantry
- Referrals to Community Partners
- Career Internships
- Education Support
- Partners of Joy
- Playgroups
- Family Enrichment Activities

#### PUBLIC COMMENT

Mr. Freedman said that he attended a benefit hockey game, put on in memory of a man who died from SUD. The audience was asked whether they had been affected by SUD; 90% indicated that they had.

Ms. Singer encouraged attendees to participate in the Northwest Community Health Innovation Region (CHIR) 21-day challenge to reduce stigma. Each day of the challenge focuses on a stigma-related topic. More can be found by visiting: [21-Day Stigma Challenge – Northern Michigan CHIR](#).

Ms. Singer announced that the Petoskey District Library is hosting a Human Library event on Saturday, August 3<sup>rd</sup> from 11AM-3PM. The Human Library is a library of people and their experiences with prejudice. Instead of books, actual people are on loan for conversations. The concept is about acknowledging and challenging prejudice that we all carry towards one another. More can be found by visiting: [Human Library Coming to Petoskey District Library - Petoskey District Library \(petoskeylibrary.org\)](#).

#### NEXT MEETING

The next meeting was scheduled for July 8, 2024 at 10:00AM.

#### ADJOURN

Let the record show that Mr. O'Farrell adjourned the meeting at 11:52AM.