

**NORTHERN MICHIGAN REGIONAL ENTITY
SUBSTANCE USE DISORDER OVERSIGHT BOARD MEETING
10:00AM – MARCH 6, 2023
GAYLORD CONFERENCE ROOM**

ATTENDEES:	Burt Francisco (Alpena), John Wallace (Cheboygan), Dave Freedman (Grand Traverse), Jay O’Farrell (Iosco), Greg McMorrow (Leelanau), Richard Schmidt (Manistee), Chuck Varner (Oscoda), Terry Larson (Presque Isle), Gary Taylor (Wexford)
VIRTUAL ATTENDEES:	Carolyn Brummund (Alcona), Tim Markey (Benzie), Joshua Chamberlain (Charlevoix), Sherry Powers (Crawford), Ron Quackenbush (Ogemaw), Doug Johnson (Otsego), Darlene Sensor (Roscommon)
ABSENT:	Melissa Zelenak (Antrim), Terry Newton (Emmet), David Comai (Kalkaska), Don Edwards (Montmorency)
STAFF:	Bea Arsenov, Jodie Balhorn, Carol Balousek, Lisa Hartley, Eric Kurtz, Pamela Polom, Sara Sircely, Tricia Wurn, Deanna Yockey
PUBLIC:	Madeline McConnell

CALL TO ORDER

Let the record show that Ms. Brummund called the meeting to order at 10:00AM.

ROLL CALL

Let the record show that David Comai, Don Edwards, Terry Newton, and Melissa Zelenak were absent from the meeting on this date; all remaining Substance Use Disorder Oversight Board Members were in attendance either in Gaylord or remotely.

It was recognized that, with nine SUD Oversight Board Members in attendance in person, there was not a quorum. Because the SUD Oversight Board is advisory in nature, the decision was made to continue to review agenda items rather than adjourning. No votes will be taken, but recommendations will be made to the NMRE Governing Board. The question of whether the NMRE SUD Oversight Board is subject to the Open Meeting Act was raised; Mr. Kurtz agreed to seek a legal opinion.

PLEDGE OF ALLEGIANCE

Let the record show that the Pledge of Allegiance was recited as a group.

APPROVAL OF PAST MINUTES

The January 9, 2023 minutes were included in the materials for the meeting on this date; no changes to the January minutes were requested.

APPROVAL OF AGENDA

Let the record show that no additions or revisions to the meeting Agenda were proposed.

ANNOUNCEMENTS

Let the record show that new NMRE SUD Oversight Board member Burt Francisco, representing Alpena County, was introduced to the group.

ACKNOWLEDGEMENT OF CONFLICT OF INTEREST

Let the record show that Ms. Brummund called for any conflicts of interest to any of the meeting agenda items; none were declared.

INFORMATIONAL REPORTS

Admissions

The admissions report through January 31, 2023 was included in the materials for the meeting on this date. Admissions in the first four months of FY23 were up 4.51% from the same period in FY22. The data showed that outpatient was the highest level of treatment admissions at 48%, and alcohol was the most prevalent primary substance at 54%, methamphetamine was second at 17%, and heroin was the third most prevalent primary substance at 14%.

Finance

December 2022 Monthly Report

SUD services through December 31, 2022 showed all funding source revenue of \$7,102,768 and \$5,851,495 in expenses, resulting in a net surplus of \$1,251,273. Total PA2 funds were reported as \$5,341,057. Final numbers for FY22 will be reviewed under the next agenda item.

It was noted that the COVID Public Health Emergency (PHE) will be ending on May 11, 2023. Michigan is set to restart Medicaid eligibility renewals effective April 1, 2023; renewals will be staged over a 12-month period beginning in June. Renewal packets will be sent to beneficiaries one month prior to their renewal month. It is anticipated that 500,000 individuals may fall off Medicaid or HMP which will result in a substantial increase in individuals needing block grant funding. It was noted that expenditures over the block grant allocation may be paid with liquor tax funding.

LIQUOR TAX ITEMS

Final FY22 Liquor Tax Amounts

A report showing the final liquor tax amounts for FY22 was included in the meeting materials.

FY22 Beginning Balance	FY22 Revenue	FY22 Expenditures	FY22 Ending Balance
\$6,231,626	\$1,523,119	\$2,348,242	\$5,406,503

Mr. Wallace requested that the Cheboygan Prevention Coalition give a presentation to the Cheboygan County Board of Commissioners; NMRE Prevention Coordinator, Jodie Balhorn, agreed to relay the request.

FY23 Approved Projects

An updated list of approved liquor tax funded projects, sorted by county, was included in the meeting materials for informational purposes.

FY23 Changes to Approved Projects

A list of proposed changes to FY23 approved liquor tax funded projects, sorted by county, was included in the meeting materials.

Funding adjustments REDUCING liquor tax funds:					
County	Project	Provider	Approved Amount	Updated Amount	Notes
Kalkaska	Opioid Use Prevention and Stigma Reduction Campaign	Catholic Human Services	20,387	\$7,387	Funding is not available for Kalkaska. Cuts to the project will minimize the impact to the fund balance.
Leelanau	Opioid Use Prevention and Stigma Reduction Campaign	Catholic Human Services	25,038	\$6,538	Funding is not available for Leelanau. Cuts to the project will minimize the impact to the fund balance.
Missaukee	Jail Services	Catholic Human Services	\$26,779.79	\$15,779.79	

Funding adjustments ADDING liquor tax funds:						
County	Project	Provider	Approved Amount	Added Amount	Updated Amount	Notes
Grand Traverse	Opioid Use Prevention and Stigma Reduction Campaign	Catholic Human Services	\$90,218.31 (Original request was for \$106,139.19)	\$17,967.25	\$108,185.56	Additional funding is available for Grand Traverse.
Grand Traverse	Recovery Coach Patient Engagement with Healthcare Practices	Munson	\$86,908.50 (Original request was for \$173,817.00)	\$10,000.00	\$96,908.50	Additional funding is available for Grand Traverse.
Grand Traverse	Best Medical SBIRT	Catholic Human Services	\$32,036.50 (Original request was for \$37,690.00)	\$1,100.50	\$33,137	Additional funding is available for Grand Traverse.
Cheboygan	Coalition	Catholic Human Services	\$127,919.24 (Original request was for \$136,084.00)	\$8,164.76	\$136,084	Additional funding is available for Cheboygan.

The recommendation by the NMRE SUD Oversight Board members present was to approve.

FY23 New Requests

A list of new liquor tax requests for FY23, sorted by county, was included in the meeting materials for informational purposes.

FY23 Liquor Tax Request Recommendations

A summary of the liquor tax requests that submitted for review on this date was included in the meeting materials.

PA2 Fund Use Requests

1) 53rd Circuit Recovery Court – Drug Testing Equipment and Supplies

Cheboygan	\$	6,500.00
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The recommendation by NMRE and the NMRE SUD Oversight Board members present was to approve.

2) Bear River Health – Substance Use Recovery Focused (SURF) Club

Antrim	\$	28,852.54
Charlevoix	\$	32,379.21
Crawford	\$	17,227.04
Emmet	\$	41,117.22
Total	\$	119,576

The recommendation by NMRE and the NMRE SUD Oversight Board members present was to approve.

3) Bear River Health – Peer Recovery Coach Services

Charlevoix	\$	41,684.00
Emmet		34,196.00
Total	\$	75,880.00

The recommendation by NMRE and the NMRE SUD Oversight Board members present was to approve.

4) 13th Circuit Court Community Corrections – Peer Recovery Coach Services

Antrim	\$	5,170.00
Grand Traverse	\$	10,000.00
Total	\$	15,170.00

The recommendation by NMRE and the NMRE SUD Oversight Board members present was to approve.

5) Bear River Health – Jail Case Management

Cheboygan	\$	23,364.00
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The recommendation by NMRE and the NMRE SUD Oversight Board members present was to approve.

6) Health Department of Northwest Michigan (on behalf of the Drug-Free Northern Michigan 21 County Alliance) – Vaping Prevention Media Campaign

Alcona	\$	1,316.87
Alpena	\$	3,620.98
Antrim	\$	2,963.25
Benzie	\$	2,235.67
Charlevoix	\$	3,325.45
Cheboygan	\$	3,227.49
Crawford	\$	1,769.27
Emmet	\$	4,222.87
Grand Traverse	\$	11,679.84
Iosco	\$	3,201.15
Kalkaska	\$	2,243.43
Leelanau	\$	2,755.24
Manistee	\$	3,107.64
Missaukee	\$	1,908.07
Montmorency	\$	1,176.80
Ogemaw	\$	2,669.24
Oscoda	\$	1,054.29
Otsego	\$	3,121.77
Presque Isle	\$	1,627.29
Roscommon	\$	3,039.96
Wexford	\$	4,233.43
Total	\$	64,500.00

The recommendation by NMRE and the NMRE SUD Oversight Board members present was to approve.

Updated Liquor Tax Policy and Procedure

The NMRE updated "Use of Liquor Tax Funding for Substance Use Disorder (SUD) Services" Policy and Procedure was included in the meeting materials in draft form. Mr. Wallace suggested adding a flowchart. Mr. Freedman suggested that some language be revised to clarify the use of liquor tax funds for individuals residing in the county from which the funds originated or for services provided in the county from which the funds originated. Mr. Freedman asked that clarification be made under section B(3)(b) of the procedure as to whether renovations to structures are allowed. Mr. Freedman noted that in the second sentence under section (C) of the policy should read "and" instead of "in." Additional feedback may be sent to Ms. Sircely's attention.

PUBLIC COMMENT

SUD Oversight Board

Mr. McMorrow thanked NMRE staff for the work they do.

Staff

Mr. Kurtz stated that a review of the SUD Oversight Board Bylaws is needed; he proposed that a group be formed with representation from NMRE, the NMRE Governing Board, and the NMRE SUD Oversight Board.

It was announced that the NMRE is holding a Day of Recovery Education on May 8th at Treetops Resort for people seeking recovery or in recovery from a substance use disorder.

NEXT MEETING

The next meeting was scheduled for May 1, 2023 at 10:00AM.

ADJOURN

Let the record show that Ms. Brummund adjourned the meeting at 11:16AM.